**Cappoquin Community Development Company CLG**

**Annual General Meeting 2017**

**Wednesday 9th August 2017**

**Minutes**

The 23rd Annual General Meeting of the Cappoquin Community Development Company CLG was held on Wednesday 9th August 2017 in Cappoquin Community Centre.

**Present:** Dr Ben Murphy Chairman, Mr Ollie Wilkinson, Mr Tom Feerick, Ms Maura Purcell, Mr Anthony Prendergast, Ms Marian Looby, Mr John Flynn, Ms Orla Nicholson, Mr John McGrath and Mr Denis McCarthy.

**Apologies:** Mr Joe White, Ms Grainne O’Connell and Mr David Keane.

At the outset the Chairman welcomed everyone to this AGM and copies of the **Annual Report 2016** were circulated to all members.

The **minutes of the 2016 AGM** were adopted on the proposal of John Flynn and seconded by John McGrath.

The **Secretary’s Report** was then presented to the meeting. This report gave an account of the Company’s activities for 2016. The Report was adopted on the proposal of Ollie Wilkinson and seconded by John McGrath. It was agreed that 3 copies of the report be given to the local Library.

The **Consolidated Accounts of the Companies** were presented by Tom Feerick. Mr Tony Glavin, of Glavin and Ronan, Chartered Accountants and Registered Auditors had met in advance of the AGM with Tom Feerick and Ollie Wilkinson, as Directors, to present in detail the financial accounts. The accounts showed a significant increase in the cash surplus recorded for 2016. Queries were raised in relation to VAT payments, homework club donations, stationary, advertising and computer expenditure, equipment and supplies expenditure and clarification of cash flow. These matters were referred to the Finance Committee to check and report back to next GB meeting. The accounts were adopted on the proposal of John Flynn and seconded by Tom Feerick.

The **Chairman’s Address** was then presented. Dr Ben Murphy spoke of the significant change management which had taken place within the Company over the last year and that the Company had made a lot of progress in relation to its administration. He referred to the presentation of the financial accounts on a monthly basis which provided the members with an up to date position of the Company. He also spoke of the urgent need to add new young people to the Company and asked that this be addressed as soon as possible. He referred to the poor state of many buildings in the town, many of which are vacant. These he said might be suitable for rental accommodation which in turn would enhance the tourism potential of the locality and that a link could be made with the current development proposals for Mt Melleray. He thanked all members for their outstanding voluntary contributions during the year.

**Election of Officers and Committees:**

**Chairman:** Dr Ben Murphy was proposed by Ollie Wilkinson and seconded by John McGrath.

**Vice Chairman:** Mr David Keane was proposed by Ben Murphy and seconded by Tom Feerick.

**Secretary:** Mr Denis McCarthy was proposed by Ollie Wilkinson and seconded by Anthony Prendergast.

**Recording Secretary:** Mr Joe White was proposed by Orla Nicholson and seconded by John Flynn.

**Financial Controller:** Mr John McGrath was proposed by Tom Feerick and seconded by Maura Purcell.

**PRO:** Mr John McGrath was proposed by John Flynn and seconded by Maura Purcell.

**Finance Committee:** John McGrath, John Flynn, David Keane and Tom Feerick. Proposed by Marian Looby and seconded by Denis McCarthy.

**Childcare Committee:** Orla Nicholson, Marian Looby, Grainne O’Connell and Maria Uniacke. Proposed by John Flynn and seconded by Maura Purcell.

**Hall and Gym Committee:** Anthony Prendergast, Maura Purcell, Joe White, John McGrath, Christina Johnston and Tracy Fraher. Proposed by Ollie Wilkinson and seconded by Marian Looby.

**Projects Committee:** Ben Murphy, Marian Looby, David Keane, Ollie Wilkinson and Denis McCarthy. Proposed by Tom Feerick and seconded by Orla Nicholson.

**AOB**: It was agreed that a letter of sympathy be sent to Tom Cavanagh on the death of his wife and that an offering be given to the local clergy for a mass.

John McGrath complemented the Directors on the manner in which the termination of the contract of a former employee was handled.

It was decided that all members would submit names of potential Company members to the Secretary which would be treated in confidence and subsequent possible selection be made by the Directors.

Ollie Wilkinson spoke of the lack of employment in west Waterford and east Cork and that this would have a detrimental effect on rural communities. He referenced the proposal to build 4000 dwellings in Glanmire which would entice many persons from rural locations. He requested that we look at ways of addressing this rural decline situation.

John McGrath advised of fire training being provided shortly and asked that the Childcare committee inform him of the childcare staff attending.

John McGrath asked that members provide him with suitable photographs for inclusion in the Company notes in the local papers.

The minutes of the Childcare Committee meeting held on 18th July 2017 were provided to all members. These indicated 37 action items which are currently being addressed. The issue of some outstanding childcare fees was also discussed and a suggestion was put forward that children be refused admission if fees are unpaid for 2 weeks. This matter is to be discussed by the Childcare committee at its next meeting and the fees policy revised if necessary.

The minutes of the Finance Committee meeting held on 8th August and associated financial reports for the month of July were also provided to members. It was noted that both income and expenditure were generally in line with the budget. A discussion took place in relation to the Vat payments recording and this is to be rectified by the Finance committee. An additional entry is to be included in the monthly reports to show PRSI payments.

Meeting concluded.

**Proposed:**

**Seconded:**

**Chairman:**

**Date:**